



# HERITAGE RIDGE

May 21, 2019

Dear Heritage Ridge Residents,

We are excited to announce the grand opening of the Heritage Ridge pool! Please find enclosed some important information for your review. We appreciate you taking the time to read through the documents enclosed.

Pool Season. The Heritage Ridge pool is tentatively scheduled to open on June 1, 2019, and to close on September 10, 2019, weather permitting. Any delays in opening will result in the pool staying open later in the season. Keep an eye out for a Grand Opening celebration to take place during the summer!

Pool Fees & Payment Information. The resident pool fee for the 2019 season is \$195 per home. This will be billed in three \$65 increments, with the first invoice enclosed. The pool will be open to non-residents for summer passes at \$390 per household. There is no daily entry fee for non-members. We have enclosed the Account Access and Payment Instructions, which detail how to go online to view your account and set up one-time or automatic payments via ACH, credit card, or debit card. You may also mail or drop off a payment to our office or set us up through your bank provider's "Bill Pay" service.

Pool Rules and Regulations. Please find enclosed the adopted Pool Rules and Regulations for your review. All members and their guests must always abide by the pool rules. Lifeguard and management staff have full authority over behavior and access at the pool.

Pool Liability Waiver & Membership Form. Each household is required to fill out a membership form and liability waiver (enclosures) for our records prior to gaining access to the pool. If your household has more than two adults or five dependents, please contact us for an additional waiver form.

Pool Key Fobs. Each home will receive two key fobs for the pool. CCG will be staffed at the Heritage Ridge pool on Friday, May 31<sup>st</sup> from 3:00 – 6:00 p.m. and Saturday, June 1<sup>st</sup> from 10:00 a.m. – 1:00 p.m. to gather payments, waivers and paperwork and hand out pool keys. After these days, anyone who returns their documents will have their pool key available for pickup at the pool from the YMCA. The first \$65 payment must be received before key fobs are given out.

Private Party Reservations. The Heritage Ridge pool facility is available for rent on Tuesday and Thursday evenings. We have enclosed the reservation form, which details the associated fees and times for reservations. Please contact CCG with any questions on how to reserve your event.



# HERITAGE RIDGE

YMCA & Swim Programs. The YMCA has been hired to provide lifeguard, chemical maintenance, and swim programs for the YMCA. You may find enclosed a letter from the pool manager, Jimena Arriaga, and the swim lesson calendar. For any pool-related or swim questions, please feel free to reach out to the YMCA.

Pool Input & Activities. If you have ideas to contribute regarding possible activities at the pool, or if you would like to volunteer to help out, please contact Aaron Ferlin, Pool Committee Co-Chair, by email to [ferlin4@me.com](mailto:ferlin4@me.com). You may also contact Danaly Howe at CCG via the information contained in the footer.

Should you have any questions after reading these documents, please feel free to email or call our office. We look forward to a fun-filled summer at the new Heritage Ridge Pool!

Sincerely,

Heritage Ridge Metropolitan District – Management Team

Danaly Howe, Manager  
Centennial Consulting Group, LLC  
2619 Canton Court, Suite A  
Fort Collins, CO 80525

Email: [heritageridge@ccgcolorado.com](mailto:heritageridge@ccgcolorado.com)

Call / Text: (970) 818-5247

Fax: (970) 300-1042

Web: [www.heritageridgemd.com](http://www.heritageridgemd.com)



## Heritage Ridge Metro District Pool Membership Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
List full address if property is not in Heritage Ridge.

Primary Phone Number: \_\_\_\_\_

Primary Email Address: \_\_\_\_\_

Mailing Address (if different from property address): \_\_\_\_\_

I/we have read and agree to abide by the Heritage Ridge pool rules.

I have signed and attached the Heritage Ridge pool liability waiver.  
All household members are accurately listed on the signed pool waiver.

I understand that any lost pool keys will result in a \$50 fee per key.

**The above requirements must be satisfied before pool keys will be issued.**

I would like pool keys mailed to my mailing address.

(Residents only) I would like my pool dropped off at my house in the following

location: \_\_\_\_\_ (e.g. under doormat)

Please allow one week for processing once all documents are received. We look forward to seeing you at the pool!

Heritage Ridge Metropolitan District



### Example - Pool Waiver Instructions

Adult #1 - Information and  
Signature here

Adult #2 - Information and  
Signature here

**ACKNOWLEDGEMENT:**

I acknowledge review and approval of this Agreement on \_\_\_\_\_ 201\_\_.

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

SIGNATURE (if eighteen (18) years of age or older): \_\_\_\_\_

I acknowledge review and approval of this Agreement on \_\_\_\_\_ 201\_\_.

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

SIGNATURE (if eighteen (18) years of age or older): \_\_\_\_\_

**IF USER(S) IS/ARE UNDER EIGHTEEN (18) YEARS OF AGE, A PARENT OR LEGAL GUARDIAN MUST READ AND SIGN BELOW:**

I am the parent or legal guardian of the below-named minor User(s) and have read the above Agreement. I give my unqualified permission and consent to the named minor's use of the Association swimming pool, and I hereby agree to be bound by the terms and conditions of this Agreement.

\_\_\_\_\_  
Parent or Legal Guardian (please print)      Signature of Parent or Legal Guardian      Date: \_\_\_\_\_

\_\_\_\_\_  
Parent or Legal Guardian (please print)      Signature of Parent or Legal Guardian      Date: \_\_\_\_\_

**MINOR USER(S):**

USER'S NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

USER'S NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

Fill out, sign and list minor  
dependents here

## HERITAGE RIDGE METROPOLITAN DISTRICT

### RELEASE OF LIABILITY, WAIVER, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

I have been informed and understand and agree that before I can use the Amenity Center and Swimming Pool (the “Pool”) owned by the Heritage Ridge Metropolitan District (the “District”), I must affirm by signing below that I have carefully read and agree to all the terms of this Release of Liability, Waiver, Indemnification and Hold Harmless Agreement (this “Agreement”).

I am at least 18 years old. I have listed below all persons who are younger than 18 years who will accompany me in the use of the Pool or area around the Pool or for whom I have authorized and accepted full responsibility for their use of the Pool. I am the parent or legal guardian of all such persons listed below and have the full right and authority to enter into this Agreement on behalf of myself and all such persons. All such persons are referred to in this Agreement singularly as a “User” and collectively as “Users.”

**Acknowledgment of Risk.** As a condition of, and in consideration of, the District permitting me and the Users listed below to use the Pool, or enter the area around the Pool, on behalf of myself and all Users, I fully understand and acknowledge that there are hazards, risks and dangers associated with my or Users’ use of the Pool, which may result in injury or illness to myself or Users, including drowning, illness from contaminants in the water, accidents, serious bodily injury or even death.

I acknowledge that I fully understand that the use of the Pool subjects me and Users to risks that are both known and unknown, including risks and dangers that are inherent to swimming, playing in or being near water and the other activities that occur in and about a swimming pool, even as a spectator. Those risks also include lightning, weather and other acts of God or forces of nature and the negligent, reckless or intentional acts of other persons or the negligent acts or omissions of the District, its officers, agents, directors and shareholders, managers, employees, subcontractors or independent contractors, including the YMCA of Northern Colorado (the “YMCA”). All of such risks are referred to, for convenience, as the “Risks.” I further acknowledge that the listing of the Risks is not inclusive of all possible risks associated with the use of the Pool and that the above list in no way limits this Agreement.

I am responsible for and will monitor the activities of myself and Users in or about the Pool to assure that my and Users’ activities in and about the Pool are conducted in a manner that is safe and does not create a risk of danger or injury to myself or Users, or to any other person or damage any property of the District. I will not permit myself or any User who does not have appropriate training and skill to swim, play in, or be near any area of the Pool that contains water that is a depth sufficient to create a risk of harm without proper supervision, which shall be solely my responsibility to provide.

**Release and Waiver and Agreement Not to Sue.** In consideration of the District allowing me and all Users to use the Pool, I hereby **RELEASE, DISCHARGE, HOLD HARMLESS AND AGREE NOT TO SUE, OR MAKE ANY CLAIM AGAINST**, the District, the YMCA or their officers, agents, directors, managers, employees, or independent contractors (the “Protected Parties”), for and from any and all foreseeable or unforeseeable injuries, deaths, losses, actions, claims, judgments or damages of any kind and nature, including attorney fees and court costs, which I or any User, or my or a User’s heirs, personal representatives, executors, administrators, successors and assigns might assert, incur, suffer or have, resulting from, arising out of or relating to any Risks or otherwise arising out of or in any way related to the use of the Pool or District facilities.

**THIS RELEASE SPECIFICALLY INCLUDES ANY LOSS, INJURY OR DEATH THAT RESULTS FROM, ARISES OUT OF OR RELATES TO ANY NEGLIGENT ACT OR OMISSION OF THE DISTRICT, THE YMCA OR OTHER PROTECTED PARTY AND SHALL BE FULLY EFFECTIVE REGARDLESS OF ANY SUCH NEGLIGENCE.** Negligence, as used herein, shall include, but not be limited to: failure to make reasonable and prudent efforts to determine whether the representations that I have made are accurate and true and whether I or any User has the skill and training to swim in, or otherwise engage safely in the use of, the Pool and/or recreation equipment; to discover or correct any dangerous condition, including any latent condition in or about the Pool or any other land, facilities or equipment of the District, whether or not warning signs have been conspicuously posted. It is my intent, and I acknowledge and agree that this Agreement shall be construed broadly to provide waivers, releases and indemnification to the maximum extent permissible under Colorado law.

**Without limiting any representation or agreement stated above, I acknowledge and accept that the use of the Pool is voluntary and is made available only to those persons who acknowledge their awareness of the dangers involved and assume all known and unknown risks. I alone shall be solely responsible for my safety and well-being, and for that of all Users, and for all expenses that arise directly or indirectly from the use of or activities involving the use of the Pool by me or any User.**

**Indemnification and Hold Harmless.** In further consideration of my and the Users being permitted to use the Pool, I agree to hold harmless, defend, indemnify and reimburse the Protected Parties from all claims, damages, third party claims and losses, including their own losses, expenses, damages, attorney fees and court costs that arise from any claim asserted against any of the Protected Parties by me or any User, or on behalf of me or any User, which I have agreed to and have released by this Agreement or that is otherwise related to my or any User’s use of the Pool, or District facilities.

**Compliance with Rules and Regulations.** I shall comply with, and be solely responsible to assure that all Users comply with, all District Rules and Regulations and the terms of this Agreement or any applicable laws and ordinances. I understand that if the District, the YMCA or an independent contractor or leader (jointly, “**Leader**”) is in charge of an event at the Pool, such Leader may terminate the event at any time if he/she/it thinks it is best; and I will abide by, and be responsible to assure that any User abides by, any requirements imposed by such Leader.

I understand that all statements above shall bind me, my heirs, personal representatives, executors, administrators, successors and assigns, and are not merely recitals. I acknowledge, and it is my intent, that the District shall rely upon my representations and the terms of this Agreement, and I understand and accept that without this Agreement and my compliance with this Agreement, the fees charged to use the Pool would be higher, or the District would be unable to offer use of the Pool. I affirm that no promise, statement or representation by any of the Protected Parties concerning any of the facilities, activities or use of the Pool, or any damages or legal liability therefor, have been made to me other than as are stated in this Agreement.

**I have been informed and acknowledge that the District does not provide a lifeguard at the Pool during adult swim hours and that use of the Pool during such times is AT MY OWN RISK, and is limited to pool members who are at least 18 years old who have signed this Agreement.**

The information provided by me below is made a part of this Agreement.

**READ THIS RELEASE OF LIABILITY, WAIVER, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT CAREFULLY; ASK ANY QUESTIONS BEFORE SIGNING; AND RETAIN A COPY. YOUR SIGNATURE ACKNOWLEDGES THAT YOU FULLY UNDERSTAND THE TERMS OF THIS AGREEMENT, BELIEVE IT IS FAIR AND REASONABLE, AND AGREE TO ITS TERMS.**

**ACKNOWLEDGEMENT:**

I acknowledge review and approval of this Agreement on \_\_\_\_\_ 20\_\_.

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

SIGNATURE (if 18 years of age or older): \_\_\_\_\_

I acknowledge review and approval of this Agreement on \_\_\_\_\_ 20\_\_.

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

SIGNATURE (if 18 years of age or older): \_\_\_\_\_

**IF USER(S) IS/ARE UNDER 18 YEARS OF AGE, A PARENT OR LEGAL GUARDIAN MUST READ AND SIGN BELOW:**

I am the parent or legal guardian of the below-named minor User(s) and have read the above Agreement. I give my unqualified permission and consent to the named minor’s use of the District’s swimming pool, and I hereby agree to be bound by the terms and conditions of this Agreement.

\_\_\_\_\_  
Parent or Legal Guardian (please print)      Signature of Parent or Legal Guardian      Date: \_\_\_\_\_

\_\_\_\_\_  
Parent or Legal Guardian (please print)      Signature of Parent or Legal Guardian      Date: \_\_\_\_\_

**MINOR USER(S):**

USER’S NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

USER’S NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

USER’S NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

USER’S NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

USER’S NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_ AGE: \_\_\_\_\_

Effective May 1, 2019

**HERITAGE RIDGE METROPOLITAN DISTRICT  
POOL RULES AND REGULATIONS  
2019**

**GENERAL USE INFORMATION**

As more fully set forth in the Resolution of the District's Board of Directors:

- Each resident household will be required to pay an annual pool membership fee of \$195.
- Invoices will be mailed to each resident household by Centennial Consulting Group (CCG) payable in three installments of \$65.
- Non-resident households of up to 6 individuals may purchase a pool membership for the 2019 season for \$390 (or \$195 on or after August 1) which shall be due in full upon purchase.

**WAIVER**

All Heritage Ridge Members must carefully read and sign the Pool Waiver Agreement provided by CCG in order to receive their key fobs for access to the pool.

**KEY FOBS**

Each household that has paid for an annual pool membership will be issued 2 key fobs. Key fobs are for Member use only. Any non-Member using a key fob without the accompaniment of a Member will result in the fob being immediately deactivated and loss of membership privileges for the Member household for the season. Replacement fobs can be obtained by contacting CCG at 970-484-0101, ext. 1. The replacement cost is \$50 per fob. Fobs may only be used during Pool Hours outlined below.

**PRIVATE PARTIES**

The pool is available for Members to rent for private parties on Tuesdays and Thursdays from 5:00-9:00pm with at least two weeks advance notice, on a first-come first-served basis and contingent upon lifeguard availability. This time frame includes set up and clean up from 5:00-6:00pm, during which time the pool will be closed to all users. Party attendees can use the pool from 6:00-9:00pm. The entire rental fee of \$250 for Heritage Ridge resident Members and \$500 for non-resident Members is due when making the reservation. This price includes the cost of one lifeguard for up to 25 people. The cost for additional lifeguards will be \$15 per hour per lifeguard. There will also be a \$100 damage deposit due at the time of reservation. Please visit [www.heritageridgemd.com/pool](http://www.heritageridgemd.com/pool) for a copy of the rental reservation form and checklists.

**POOL HOURS**

- Swim lessons/swim team will be offered Monday-Thursday from 8:00am -10:30am.
- Open swim will be from 8:00am - 8:00 p.m. daily except for Tuesday and Thursday evenings when the pool is booked for private parties, when the pool will close at 5:00pm.
- Lap/adult swim hours are 6:00-8:00 a.m. daily for Members at least 18 years of age and have signed a waiver to **swim at their own risk**. No lifeguards will be present during this time. No guests will be allowed at this time.

- The pool will be closed to all users from 8:00pm to 6:00am. Use of the pool during these hours will result in loss of membership privileges for the Member household for the season and the Members' fob being deactivated.

### **SAFETY**

- The pool has lifeguards (except for early adult Member swim hours).
- **Any child under 14 MUST be accompanied and supervised by an adult (18+) Member or a Member's caregiver.** That person is responsible for the supervision of children under 14 at all times.
  - **Children ages 0-6 must be accompanied by an adult in the water within arm's reach.**
- **Non-swimmers of any age must be within arm's reach of an adult who is in the water.**
- Children of Member households aged 14-18 **who know how to swim** may swim without adult supervision but may not bring guests without an adult Member or caregiver.
- A defibrillator is located on the pool house within the facility for emergency use only.
- In case of **thunder or lightning**, evacuate the pool immediately. Swimming will not resume until 30 minutes after the last occurrence.
- Please refer to signs posted on site for additional guidelines pertaining to use of the pool.

### **GENERAL RULES**

- All pool users must comply with the safety instructions of lifeguards at all times.
- Registered service animals are welcome on the pool deck. No other animals or pets are permitted in the pool facility or grounds.
- Alcohol is strictly prohibited inside the Pool Facility.
- No glass containers are allowed in the Pool Facility.
- Food is restricted to 5 feet from the water.
- The Heritage Ridge Pool Facility is a Non-Smoking Facility. This includes vaping.
- Trash is to be disposed of in pool area receptacles.
- Bicycles, tricycles, skateboards, in-line skates and other play equipment are not allowed in the Pool Facility.
- Due to limited swimming space, large flotation devices are not allowed.
- All swimwear must be in good taste and appropriate for a family facility. Street clothing, including cut-offs, shorts or underwear, is not allowed in the pool.
- Bad language, rough play, dunking, running, spitting, and other disruptive behavior is not allowed.
- No diving is allowed from any area of the pool.

### **HYGIENE**

- Waterproof swim diapers are required for infants and toddlers and will only be allowed in the kiddie pool.
- Showering in the Pool Facility showers before entering the pool is strongly encouraged.

### **NOISE RESTRICTIONS**

- Personal radios/stereos are allowed only if headphones or earbuds are used. There will be exceptions to this rule for parties. (*Volume for parties needs to be kept at a level to respect the neighboring homeowners.*)

### **GUESTS and GUEST PRIVILEGES**

- Heritage Ridge Pool Members are welcome to bring guests to the pool. The Member host must accompany their guest(s) at all times. Children of Member households may be accompanied by non-Member caregivers.
- Members may host up to 5 guests per household, except that on Memorial Day, Father's Day, Fourth of July and Labor Day guests will be limited to 2 per household. At no time can pool users exceed pool capacity.
- Guests are required to be informed and knowledgeable about all pool rules and regulations and are required to comply with such regulations. It is the hosting Member's responsibility to ascertain whether their guests' conduct is appropriate.

### **SWIM TEAM AND SWIM LESSONS**

- If there is sufficient interest, the YMCA will organize a swim team at the Pool. Members may sign up for the swim team upon completing the appropriate paperwork and payment of YMCA fees.
- Non-Members may sign up for the swim team on a space-available basis upon completing the appropriate paperwork, payment of YMCA fees and payment of an additional processing fee of \$35. Such fee does not give children on the team privileges to use the Pool during non-swim team hours.
- The YMCA expects to provide swim lessons at the Pool. Members may sign up for lessons upon completing the appropriate paperwork and payment of YMCA fees.
- Non-Members may sign up for lessons, on a space available basis, upon completing the appropriate paperwork, payment of YMCA fees and payment of an additional processing fee of \$7.50 per lesson session. Such fee does not give swim lesson students privileges to use the Pool during non-swim lesson hours.

### **LOSS OF POOL PRIVILEGES**

- Members and guests who violate pool rules may be asked to leave the pool facility for the day.
- Extreme, excessive, blatant or frequent violation of the rules by guests or Members may result in loss of the Member's pool privileges for the season and deactivation of key fobs.
- Non-resident Members and guests who lose pool privileges may be denied access to the pool permanently.



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# Welcome!

My name is Jimena Arriaga, and I am currently the Associate Program Director of Aquatics for the Longmont YMCA.

I am extremely excited for the opening of the Heritage Ridge pool. We will be offering swimming lessons Tuesdays and Thursdays. There will be a preschool class for the little ones from 2:30-3:35pm. As well as school age swimming lessons for kids aged 6-12. This will run 3:40-4:45pm. There will also be a swim discovery class for babies to join the fun! This will be the only class offered in the morning from 10-10:30am.

If there are any questions or concerns regarding a lifeguards behavior or program please don't hesitate to contact me. Either via email or give me a call I am more than happy to answer any questions or concerns.

Looking forward to a fun summer!

For more information, contact Jimena Arriaga at [Jimena.arriaga@ymcanoco.org](mailto:Jimena.arriaga@ymcanoco.org) or 303-443-4474 x5502

Summer 2019

# Heritage Ridge SWIMMING LESSONS

## SWIM STARTERS (Ages 6 months-3 years)

Water Discovery and Water Exploration

Resident: \$60/\$52.50\* • Non-Resident: \$67.50/\$60\*

Tuesdays and Thursdays	
June 11-July 2*	10-10:30am
July 9 – Aug 1	10-10:30am

## SCHOOL AGE SWIM LESSONS (Ages 6-12) Stages 1-6

Resident: \$60/\$52.50\* • Non-Resident: \$67.50/\$60\*

Tuesdays and Thursdays	
June 11- July 2*	Stage 1,2 & 3: 3:40-4:10pm
	Stage 4, 5 & 6: 4:15-4:45pm
July 9 – Aug 1	Stage 1,2 & 3: 3:40-4:10pm
	Stage 4, 5 & 6: 4:15-4:45pm

## PRESCHOOL (Ages 3-5) Stages 1-4

Resident: \$60/\$52.50\* • Non-Resident: \$67.50/\$60\*

Tuesdays and Thursdays	
June 11- July 2*	Stage 1 & 2: 2:30-3:00pm
	Stage 3 & 4: 3:05-3:35pm
July 9– Aug 1	Stage 1 & 2: 2:30-3:00pm
	Stage 3 & 4: 3:05-3:35pm

## TEEN SWIM LESSONS (Ages 13-17) Stages 1-3 & 4-6

Resident: \$60/\$52.50\* • Non-Resident: \$67.50/\$60\*

Tuesdays and Thursdays	
June 11-July 2*	3:05-3:35pm
July 9 – Aug 1	3:05-3:35pm

## WHICH STAGE IS THE STUDENT READY FOR?

## STAGES:

Can the student respond to verbal cues and jump on land?

If NO, begin with **STAGE A.**  
If YES, continue to the next question.

**A / WATER DISCOVERY**

Is the student comfortable working with an instructor without a parent in the water?

If NO, begin with **STAGE B.**  
If YES, continue to the next question.

**B / WATER EXPLORATION**

Will the student go under water voluntarily?

If NO, begin with **STAGE 1.**  
If YES, continue to the next question.

**1 / WATER ACCLIMATION**

Can the student do a front and back float on his or her own?

If NO, begin with **STAGE 2.**  
If YES, continue to the next question.

**2 / WATER MOVEMENT**

Can the student swim 10–15 yards on his or her front and back?

If NO, begin with **STAGE 3.**  
If YES, continue to the next question.

**3 / WATER STAMINA**

Can the student swim 15 yards of front and back crawl?

If NO, begin with **STAGE 4.**  
If YES, continue to the next question.

**4 / STROKE INTRODUCTION**

Can the student swim front crawl, back crawl, and breaststroke across the pool?

If NO, begin with **STAGE 5.**  
If YES, continue to the next question.

**5 / STROKE DEVELOPMENT**

Can the student swim front crawl, back crawl, and breaststroke across the pool and back?

If NO, begin with **STAGE 6.**  
If YES, ask about swim teams or lifeguarding.

**6 / STROKE MECHANICS**



### POOL EVENT RESERVATION FORM

Please visit the Heritage Ridge pool page at [www.heritageridgemd.com/pool](http://www.heritageridgemd.com/pool) to check availability of your desired date/time

Heritage Ridge Metropolitan District  
Centennial Consulting Group  
2619 Canton Court, Suite A  
Fort Collins, CO 80525  
[heritageridge@ccgcolorado.com](mailto:heritageridge@ccgcolorado.com)  
(970) 484-0101, ext. 1  
Emergency After-Hours: (970) 829-2710

### Reservation Fees

#### Pool Party

- \$250 resident or \$500 non-resident
- AND**
- \$100 damage deposit which may be refunded after post-event inspection

Reserves pool facility for 6:00 p.m. to 9:00 p.m. on Tuesdays and Thursdays for your private event.

Reservations are available for Heritage Ridge residents and pool members only. Rates listed are for up to 50 guests.

Date of Reservation: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Event Type: \_\_\_\_\_

Number of Guests: \_\_\_\_\_

Note: one lifeguard is provided for the first 25 guests in the reservation fee. Additional lifeguards are available at \$15 per hour, per 25 additional guests.

**Members and Guests must comply with all Heritage Ridge Pool Rules & Regulations.** Party host may arrive one hour prior to event for setup. All food must be served in the picnic area. Security Deposit will be returned in full pending inspection of the cleanliness of the pool and picnic area upon departure.

**Cancellation Policy:** If the party host wishes to cancel a reservation, he or she must notify Centennial Consulting Group immediately. A reservation cancelled at least **one (1) week** prior to the party date will receive a full refund. Reservations cancelled within **one (1) week** of the party date will only receive the \$100 deposit refund. Reservations that are cancelled in full due to inclement weather may reschedule their event on an available date during the season, or receive a full refund for the reservation.

Reservation will not be confirmed until full payment has been received. Member is financially and legally responsible for any and all damage caused by his/her guests.

I agree not to hold responsible the Heritage Ridge Metropolitan District or any of the parties connected with this rental liable for any accident or injury that may occur during the reservation.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### For Office Use Only

Date received: \_\_\_\_\_ Deposit Rcvd \$ \_\_\_\_\_ Check #: \_\_\_\_\_ Cash: \_\_\_\_\_ Other: \_\_\_\_\_

Balance Due \$ \_\_\_\_\_ Initials \_\_\_\_\_



## Reservation Checklist

### Before

- If this is your first reservation, CCG will schedule an orientation at the pool with you one week prior to your event. A Master Key will be made available for access and cleanup for your event date.
- Check for areas of damage, disrepair, uncleanliness, etc. Take photographs. If possible, send this to CCG prior to the start of your event.
  - Pool Deck
  - Men's Locker Room / Bathroom
  - Women's Locker Room / Bathroom
  - Seating Areas
  - Pool
  - Other \_\_\_\_\_

### During

- Ensure guests are following pool rules & regulations
- Ensure moderation of alcohol & proper containers
- Pick up after guests

### After

- Sweep / wipe surfaces of tables, chairs & floors where necessary
- Remove decorations, if applicable
- Dispose of trash in dumpster
- Close gate(s) firmly
- Drop master key in drop box

Safety is a priority. Please do not let guests drink and drive, and please make sure that children are well attended. In case of a life-threatening emergency, please call 911. For facility-related emergencies, please call our emergency after-hours line at: (970) 829-2710.

Thank you, and have a great time!