LETTER OF BUDGET TRANSMITTAL

THIS FORM IS TO BE COMPLETED AND SUBMITTED WITH THE ADOPTED BUDGET NO LATER THAN JANUARY 31.

То:	1313 Sher	of Local Government rman Street, Room 52 Colorado 80203	1	Γ	oate: 1/25/2023	
in <u>La</u> was ac	nrimer dopted on _ ct Andrea \	y of the 20 <u>23</u> budget County, su November 21, 2022 Weaver ame of person)	(rabmitted pursua	name of local annt to Section 2 The are any que 1 x 110, and	government)	dget, please
I,		ndrea Weaver (name) nat the enclosed is a t	, rue and accur	`	title) e 2023 Adopte (year)	
					Fo	orm DLG 54

HERITAGE RIDGE METROPOLITAN DISTRICT

RESOLUTION TO ADOPT 2023 BUDGET

WHEREAS, the Board of Directors (the "**Board**") of the Heritage Ridge Metropolitan District (the "**District**") has appointed Centennial Consulting Group, LLC to prepare and submit a proposed 2023 budget to the Board at the proper time; and

WHEREAS, such budget committee has submitted the proposed budget to the Board on or before October 15, 2022 for its consideration; and

WHEREAS, upon due and proper notice, posted in accordance with law, the budget was open for inspection by the public at a designated place, and a public hearing was held on November 21, 2022, and interested electors were given the opportunity to file or register any objections to the budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, enterprise, reserve transfer and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever decreases may have been made in the revenues, like decreases were made to the expenditures so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of HERITAGE RIDGE METROPOLITAN DISTRICT:

1. That estimated expenditures for each fund are as follows:

	Total	\$	1,140,359
Debt Service Fund:		\$	816,763
Special Fund:		\$	77,673
General Fund:		\$	245,923

2. That estimated revenues are as follows:

General Fund:

From unappropriated surpluses	\$ 26,753
From sources other than general property tax	\$ 43,648
From general property tax	\$ 202,116
Total	\$272,517

Special Fund:

From unappropriated surpluses	\$	26,165
From sources other than general property tax	\$	87,912
From general property tax	\$	0
Total	' <u>-</u>	\$83,028

Debt Service Fund:

From unappropriated surpluses	\$ 30,075
From sources other than general property tax	\$ 27,966
From general property tax	\$ 763,797
Total	\$821,838

- 3. That the budget, as submitted, amended and herein summarized by fund, be, and the same hereby is, approved and adopted as the budget of Heritage Ridge Metropolitan District for the 2023 fiscal year.
- 4. That the budget, as hereby approved and adopted, shall be certified by the Treasurer and/or President of the District to all appropriate agencies and is made a part of the public records of the District.

TO SET MILL LEVIES

WHEREAS, the amount of money from property taxes necessary to balance the budget for general operating expenses is \$202,116; and

WHEREAS, the amount of money from property taxes necessary to balance the budget for debt service expenses is \$763,797; and

WHEREAS, the 2022 valuation for assessment of the District, as certified by the County Assessor, is \$13,474,419

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Heritage Ridge Metropolitan District:

- 1. That for the purpose of meeting all general operating expenses of the District during the 2023 budget year, there is hereby levied a property tax of 15.000 mills upon each dollar of the total valuation for assessment of all taxable property within the District to raise \$202,116.
- 2. That for the purpose of meeting all debt service expenses of the District during the 2023 budget year, there is hereby levied a property tax of 56.685 mills upon each dollar of the total valuation for assessment of all taxable property within the District to raise \$763,797.

3. That the Treasurer and/or President and/or Accountant of the District is hereby authorized and directed to immediately certify to the County Commissioners of Larimer County, Colorado, the mill levy for the District as hereinabove determined and set, or as adjusted, if necessary, upon receipt of the final (December) certification of valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

TO APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the District has made provision in the budget for revenues in an amount equal to the total proposed expenditures as set forth therein; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget so as not to impair the operations of District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Heritage Ridge Metropolitan District that the following sum is hereby appropriated from the revenues for the purposes stated in the budget:

	Total	\$ 1.140.359
Debt Service Fund		\$ 816,763
Special Fund:		\$ 77,673
General Fund:		\$ 245,923

Adopted this 21st day of November, 2022.

HERITAGE RIDGE METROPOLITAN DISTRICT

By:	Andy Hrycyk Andy Hrycyk (Jan 19, 2023 15:54 EST)	
	Andy Hrycyk, Chair	

ATTEST:

By: Aaron Ferlin
Aaron Ferlin, Secretary

HERITAGE RIDGE METROPOLITAN DISTRICT 2023 BUDGET MESSAGE

Heritage Ridge Metropolitan District is a quasi-municipal corporation organized and operated pursuant to provisions set forth in the Colorado Special District Act and was formed in 2015. The District is located in the Town of Berthoud, Colorado and has a service area of approximately 146 acres. The District was organized to plan for, design, acquire, construct, install, relocate, redevelop, provide and finance public improvements and related operation and maintenance services within the boundaries of the District.

The District has no employees at this time and all operations and administrative functions are contracted.

The budget is prepared on the modified accrual basis of accounting, which is consistent with the basis of accounting used in presenting the District's financial statements.

Overview

Highlights of the 2023 budget include the following:

- The District certified a tax levy of 71.685 mills on an assessed value of \$13,474,419.
- The District's operations are expected to be fully funded through its taxes levy.

General Fund

Revenue

Budgeted income in the amount of \$245,764 consists primarily of property taxes from the certified general fund mill levy of 15.000 mills.

Expenses

The District's 2023 general and administrative expenses budgeted amount is \$245,923. Refer to the General Fund summary included with the budget.

Fund Balance/Reserves

The District has provided for an emergency reserve fund equal to at least 3% of the fiscal year spending for 2023, as defined under TABOR. It is anticipated that the District will end the 2023 fiscal year with an ending fund balance of \$27,532.

Special Fund

Revenue

Budgeted revenues consist of pool fees charged to residents. Each homeowner is charged \$216 annually for the operations and maintenance of the District's pool.

Expenses

Budgeted expenses are comprised of the costs to operate, maintain, and service the District's pool.

Debt Service Fund

Revenue

The District certified a debt service fund mill levy of 56.685 mills which will result in \$763,797 in property taxes. Projected revenues from specific ownership tax for 2023 is \$27,966.

Expenses

The District anticipates a debt service expense of \$816,763 in 2023 with an ending fund balance of \$5,075 Refer to the Debt Fund summary included with the budget.

Capital Projects Fund

Revenue/Expenses

The District does not anticipate having any Capital Projects in 2023; therefore, no budget summary is included.

Debt Summary

The District's debt summary is as follows:

Series 2021A Refunding Bond: \$11,265,000; Issued December 23, 2021; Maturity December 1, 2051						
Year	Mandatory Principal*	Scheduled Interest*				
2023	130,000	441,975				
2024	150,000	435,475				
2025	155,000	427,975				
2026-2051	10,680,000	7,023,000				
Total	11,115,000	8,328,425				
*Optional redemption can affect future principal and interest payments						
Series	2021B Subordinate Refunding Bond	ls: \$4,735,000;				
Issued	December 23, 2021; Maturity December 24, 2021; Maturity De	mber 15, 2051				

			2022	
M 1''' 1 A 1 A 1 A 1'	0004 A-1	0000 D l (Estimated	2022 Dudget
Modified Accrual Accounting Basis		2022 Budget	Actual	2023 Budget
Beginning Fund Balance	10,768	3,135	9,423	26,753
Income				
Key Replacement Fees	500	_	625	_
Fines	5,125	_	1,900	_
NSF Fees	(10)	_	-	_
Admin Fees Reimbursment	-	-	1,080	-
Legal Fees Reimbursment	-	-	200	-
Interest Revenue	206	-	857	-
Design Review Fees	3,950	4,000	2,450	4,000
Property Taxes	163,193	194,272	194,272	202,116
Specific Ownership Taxes	12,406	13,599	38,897	14,148
SOT O&M Carve Out	-	25,000	-	25,500
Tax Related Interest	349	-	515	-
Other Income	-	-	-	-
Developer Contribution	-	-	-	-
Developer Reimbursement	-	-	-	-
Total Income	185,719	236,871	240,796	245,764
Expense				
General and Administrative				
Management & Accounting Services	28,000	29,400	29,400	45,000
Management Software Fee	-	20,100	84	-
Other Management Fees	_	_	1,340	_
Design Review Fees	3,950	4,000	2,450	4,000
Legal	23,281	20,000	16,100	15,000
Audit/Tax Prep	8,800	8,500	7,500	7,500
Language Interpreter	-	· -	218	,
Election	-	10,000	2,120	10,000
Insurance	3,507	3,682	2,977	3,866
Treasurers Fees	3,265	3,885	3,888	4,042
Bad Debt Expense	450	-	1,420	-
Office	2,706	3,000	3,191	2,000
Dues and Compliance	468	491	471	516
Total G&A	74,427	82,958	71,159	91,924
Other				
Contingency	-	4,000	-	-
Utilities				
Electric	768	800	797	800
Water	30,974	35,000	27,056	29,000
Telephone/Internet	1,198	1,198	1,199	1,198
Total Utilities	32,940	36,998	29,052	30,998
Landscape				
Landscape Contract	57,000	79,000	81,837	82,301
Landscape - Repairs	1,365	1,700	6,687	1,700
Landscape Projects	-	9,500	126	20,000
Snow Removal	9,312	8,500	14,201	10,000
Sprinklers	11,675	10,000	17,484	6,000
Erosion Control	345	400 700	2,920	3,000
Total Landscape	79,697	108,700	123,255	123,001
Total Expense	187,064	232,656	223,466	245,923
Excess Revenue (Expenses)	(1,345)	4,215	17,330	(159)
Ending Fund Balance	9,423	7,350	26,753	26,594

			2022	
			Estimated	
Modified Accrual Accounting Basis	2021 Actual	2022 Budget	Actual	2023 Budge
Beginning Fund Balance	11,487	15,202	26,165	26,165
Income				
Pool Fees	65,354	79,560	81,741	87,912
Pool Rental Fees	1,500	-	900	-
Developer Contribution	-	-	-	-
Admin Fees Reimbursment	-	-	290	-
Interest Revenue	-	-	373	-
Interest Charges	1,260	-	987	-
Total Income	68,114	79,560	84,291	87,912
Expense				
General and Administrative				
Management	6,000	7,500	7,500	20,010
Pool Hosts	-	-	-	
Legal	-	1,000	-	-
Insurance	6,633	6,965	6,965	7,313
Bad Debt Expense	164	2,040	6	2,040
Office Expenses	1,704	-	56	250
Total G&A	14,501	17,505	14,527	29,613
Other				
Contingency	756	2,000	-	2,500
Utilities				
Electric - Pool	6,363	6,800	6,184	6,800
Gas - Pool	5,202	6,500	7,344	6,500
Water - Pool	1,771	2,200	1,495	2,200
Trash	27	150	152	200
Telephone/Internet	1,559	1,560	1,764	1,560
Total Utilities	14,922	17,210	16,939	17,260
Pool				
Pest Control	387	400	387	500
Pool Maintenance - Contract	11,940	11,800	11,800	11,800
Pool Maintenance - Non-Contract	-	16,000	-	-
Pool Supplies	578	1,500	15,083	1,500
Pool Chemicals	7,510	8,000	8,479	9,000
Pool Repairs	1,442	2,500	2,367	2,500
Pool Janitorial	1,400	2,500	2,750	3,000
Pool Equipment	, -	· -	260	-
Total Pool	23,257	42,700	41,126	28,300
Total Expense	53,436	79,415	72,592	77,673
Excess Revenue (Expenses)	14,678	145	11,699	10,239

Heritage Ridge Metropolitan District 2023 Budget

Debt Service Fund				
			2022	
			Estimated	
Modified Accrual Accounting Basis	2021 Actual	2022 Budget	Actual	2023 Budget
Beginning Fund Balance	84,860	-	13,948	30,075
Income				
Other Financing Sources	17,207,501		-	-
Interest Revenue	22	1,000	6,536	-
Property Tax	605,597	720,930	720,930	763,797
Specific Ownership Tax	46,038	25,465	26,574	27,966
Gain on Debt Refunding	-	-	-	-
Debt Proceeds		-	-	-
Total Income	17,859,158	747,395	754,040	791,763
Expense Debt Payments				
Treasurers Fees	12,118	14,419	14,427	15,276
Paying Agent Fees	12,500	5,500	7,000	7,000
Bank Fees	750	-	350	-
Principal - Notes	3,676,582	-	-	-
Interest - Notes	168,249	-	-	-
Principal - Bonds	12,350,000	150,000	150,000	130,000
Interest - Bonds	380,599	567,767	566,135	664,487
Costs of Issuance	1,134,688	-	1	-
Advance Principal	194,584	-	-	-
Total Debt Payments	17,930,070	737,686	737,913	816,763
Total Expense	17,930,070	737,686	737,913	816,763
Excess Revenue (Expenses)	(70,912)	9,709	16,127	(25,000)
Ending Fund Balance	13,948	9,709	30,075	5,075

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

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m DLG 57) PROVIDED
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¹ If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

² Levies must be rounded to <u>three</u> decimal places and revenue must be calculated from the total <u>NET assessed valuation</u> (Line 4 of Form DLG57 on the County Assessor's <u>FINAL</u> certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONI	OS ^J :		
1.	Purpose of Issue:		
	Series:		•
	Date of Issue:		•
	Coupon Rate:		•
	Maturity Date:		
	Levy:		•
	Revenue:		
2.	Purpose of Issue:		
	Series:		
	Date of Issue:		
	Coupon Rate:		
	Maturity Date:		
	Levy:		
	Revenue:		
CONTRACTS ^K :			
3.	Purpose of Contract:		
	Title:		
	Date:		•
	Principal Amount:		
	Maturity Date:		•
	Levy:		•
	Revenue:		
4.	Purpose of Contract:		
T.	Title:		
	Date:		
	Principal Amount:	-	
	Maturity Date:		
	Levy:		
	Revenue:		

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

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Notes.

- ^B Governing Body—The board of county commissioners, the city council, the board of trustees, the board of directors, or the board of any other entity that is responsible for the certification of the *taxing entity's* mill levy. For example: the board of county commissioners is the governing board <u>ex officio</u> of a county public improvement district (PID); the board of a water and sanitation district constitutes <u>ex officio</u> the board of directors of the water subdistrict.
- ^C **Local Government** For purposes of this line on Page 1of the DLG 70, the *local government* is the political subdivision under whose authority and within whose boundaries the *taxing entity* was created. The *local government* is authorized to levy property taxes on behalf of the *taxing entity*. For example, for the purposes of this form:
 - 1. a municipality is both the *local government* and the *taxing entity* when levying its own levy for its entire jurisdiction;
 - 2. a city is the *local government* when levying a tax on behalf of a business improvement district (BID) *taxing entity* which it created and whose city council is the BID board;
 - 3. a fire district is the *local government* if it created a subdistrict, the *taxing entity*, on whose behalf the fire district levies property taxes.
 - 4. a town is the *local government* when it provides the service for a dissolved water district and the town board serves as the board of a dissolved water district, the *taxing entity*, for the purpose of certifying a levy for the annual debt service on outstanding obligations.
- ^D GROSS Assessed Value There will be a difference between gross assessed valuation and net assessed valuation reported by the county assessor only if there is a "tax increment financing" entity (see below), such as a downtown development authority or an urban renewal authority, within the boundaries of the *taxing entity*. The board of county commissioners certifies each *taxing entity's* total mills upon the *taxing entity's Gross Assessed Value* found on Line 2 of Form DLG 57.
- ^E Certification of Valuation by County Assessor, Form DLG 57 The county assessor(s) uses this form (or one similar) to provide valuation for assessment information to a *taxing entity*. The county assessor must provide this certification no later than August 25th each year and may amend it, one time, prior to December 10th. Each entity must use the **FINAL** valuation provided by assessor when certifying a tax levy.
- F TIF Area—A downtown development authority (DDA) or urban renewal authority (URA), may form plan areas that use "tax increment financing" to derive revenue from increases in assessed valuation (gross minus net, Form DLG 57 Line 3) attributed to the activities/improvements within the plan area. The DDA or URA receives the differential revenue of each overlapping *taxing entity's* mill levy applied against the *taxing entity's* gross assessed value after subtracting the *taxing entity's* revenues derived from its mill levy applied against the net assessed value.
- GNET Assessed Value—The total taxable assessed valuation from which the *taxing entity* will derive revenues for its uses. It is found on Line 4 of Form DLG 57. **Please Note:** A downtown development authority (DDA) may be both a *taxing entity* and have also created its own *TIF area* and/or have a URA *TIF Area* within the DDA's boundaries. As a result DDAs may both receive operating revenue from their levy applied to their certified *NET assessed value* and also receive TIF revenue generated by any *tax entity* levies overlapping the DDA's *TIF Area*, including the DDA's own operating levy.

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A Taxing Entity—A jurisdiction authorized by law to impose ad valorem property taxes on taxable property located within its territorial limits (please see notes B, C, and H below). For purposes of the DLG 70 only, a *taxing entity* is also a geographic area formerly located within a *taxing entity* 's boundaries for which the county assessor certifies a valuation for assessment and which is responsible for payment of its share until retirement of financial obligations incurred by the *taxing entity* when the area was part of the *taxing entity*. For example: an area of excluded property formerly within a special district with outstanding general obligation debt at the time of the exclusion or the area located within the former boundaries of a dissolved district whose outstanding general obligation debt service is administered by another local government.

^H General Operating Expenses (DLG 70 Page 1 Line 1)—The levy and accompanying revenue reported on Line 1 is for general operations and includes, in aggregate, all levies for and revenues raised by a *taxing entity* for purposes not lawfully exempted and detailed in Lines 3 through 7 on Page 1 of the DLG 70. For example: a fire pension levy is included in general operating expenses, unless the pension is voter-approved, if voter-approved, use Line 7 (Other).

- Temporary Tax Credit for Operations (DLG 70 Page 1 Line 2)—The Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction of 39-1-111.5, C.R.S. may be applied to the *taxing entity*'s levy for general operations to effect refunds. Temporary Tax Credits (TTCs) are not applicable to other types of levies (non-general operations) certified on this form because these levies are adjusted from year to year as specified by the provisions of any contract or schedule of payments established for the payment of any obligation incurred by the *taxing entity* per 29-1-301(1.7), C.R.S., or they are certified as authorized at election per 29-1-302(2)(b), C.R.S.
- J General Obligation Bonds and Interest (DLG 70 Page 1 Line 3)—Enter on this line the total levy required to pay the annual debt service of all general obligation bonds. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments. Title 32, Article 1 Special districts and subdistricts must complete Page 2 of the DLG 70.
- K Contractual Obligation (DLG 70 Page 1 Line 4)—If repayment of a contractual obligation with property tax has been approved at election and it is not a general obligation bond (shown on Line 3), the mill levy is entered on this line. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments.
- Lapital Expenditures (DLG 70 Page 1 Line 5)—These revenues are not subject to the statutory property tax revenue limit if they are approved by counties and municipalities through public hearings pursuant to 29-1-301(1.2) C.R.S. and for special districts through approval from the Division of Local Government pursuant to 29-1-302(1.5) C.R.S. or for any taxing entity if approved at election. Only levies approved by these methods should be entered on Line 5.
- M Refunds/Abatements (DLG 70 Page 1 Line 6)—The county assessor reports on the *Certification of Valuation* (DLG 57 Line 11) the amount of revenue from property tax that the local government did not receive in the prior year because taxpayers were given refunds for taxes they had paid or they were given abatements for taxes originally charged to them due to errors made in their property valuation. The local government was due the tax revenue and would have collected it through an adjusted mill levy if the valuation errors had not occurred. Since the government was due the revenue, it may levy, in the subsequent year, a mill to collect the refund/abatement revenue. An abatement/refund mill levy may generate revenues up to, but not exceeding, the refund/abatement amount from Form DLG 57 Line 11.
 - 1. Please Note: Pursuant to Article X, Section 3 of the Colorado Constitution, if the taxing entity is in more than one county, as with all levies, the abatement levy must be uniform throughout the entity's boundaries and certified the same to each county. To calculate the abatement/refund levy for a taxing entity that is located in more than one county, first total the abatement/refund amounts reported by each county assessor, then divide by the taxing entity's total net assessed value, then multiply by 1,000 and round down to the nearest three decimals to prevent levying for more revenue than was abated/refunded. This results in an abatement/refund mill levy that will be uniformly certified to all of the counties in which the taxing entity is located even though the abatement/refund did not occur in all the counties.

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^N Other (DLG 70 Page 1 Line 7)—Report other levies and revenue not subject to 29-1-301 C.R.S. that were not reported above. For example: a levy for the purposes of television relay or translator facilities as specified in sections 29-7-101, 29-7-102, and 29-7-105 and 32-1-1005 (1) (a), C.R.S.; a voter-approved fire pension levy; a levy for special purposes such as developmental disabilities, open space, etc.